



## Welcome to Greenwood Elementary School's Pre-K Program!

Dear Parents,

I look forward to having your child in our class this year. Here are a few items that will be of interest to you. You may want to keep this paper handy throughout the year for questions you may have in the future.

### **Instructors**

Mrs. Scott will be your child's teacher. Mr. Williams will be the assistant in the classroom and he will work with us full time.

### **School hours:**

AM Pre-K 8:40am -11:20am

PM Pre-K 12:20pm -2:55pm

### **Clothing**

- Please make sure your child has a set of clean clothes (including undergarments) at school at all times. Accidents happen!
- Have your child dress for active play. Dress clothes and dress shoes (especially sandals and flip flops) are not recommended.
- Please consider the weather and dress your child accordingly. We will be outside almost every day.

**Notes from Parents are REQUIRED:**

- Any change in transportation plans
- Any change in person meeting the child at pick up.

**Birthdays**

If you would like to have your child share a small treat with the class for his/her birthday, please send only cookies or mini-cupcakes. Sheet cakes and other large treats cannot be accommodated at school. Please remember that party favors are not appropriate in the classroom.

**Parent Visits**

Parents are welcome to visit and volunteer. Please call the school office to schedule visits. There will be a volunteer sign-up in the classroom.

**Toys**

Carefully selected educational items are available at school. Leave personal treasures at home unless requested by the teacher for special occasions.

I look forward to a Fantastic School Year!

Mrs. Kimberly Scott

kscott@sd150.org

708 339-3942 school phone